



## Allotment Management Protocol

Allotment Holders will be permitted to access their allotments under strict conditions. Adhering to this protocol is mandatory. We thank you for your understanding of these strict guidelines, but we would like to protect our community of allotment holders and we must all adhere to the nationally issued regulations.

- Allotment holders will be permitted to work their allotments during the normal working hours of the farm only (8am – 2pm, M-F). As no Compliance Officer will be on duty outside normal working hours, no allotment access will be permitted since the health and safety conditions for allotment holders while on the farm cannot be assessed.
- Anyone feeling unwell is not to come to the farm, but should remain at home until well, or seek medical advice or care.
- Anyone starting to feel unwell while working on their allotment should immediately notify the Compliance Officer, depart the farm promptly and return home until feeling completely well, and to seek medical advice or care at their own discretion.
- Allotment holders upon arriving at the farm must have their body temperature checked. Anyone with an elevated temperature will not be permitted to enter the farm premises, but should immediately notify the Compliance Officer, depart the farm promptly and return home until feeling completely well, and to seek medical advice or care at their own discretion.
- Allotment holders upon entering the farm premises must sanitise their hands using hand sanitiser provided. At the discretion of the Compliance Officer, 20-second hand washing with soap may be substituted.
- Allotment holders must be wearing a mask. The mask must be properly worn at all times while on the farm premises.
- Only one person will be allowed onto the farm to work a particular allotment at any given time
- A physical distance of not less than 2 metres must be maintained at all times between people while on the farm.
- Allotment holders are to remain at their allotment and in the allotment areas and are not permitted to access the rest of the farm unless the Compliance Officer has given them permission to do so.
- Allotment holders will need to bring and use their own tools only. Unfortunately the farm is not able to loan tools to allotment holders for use at this time.
- A limited number of allotment holders will be permitted onto the farm simultaneously in order to maintain proper distancing. This will be at the sole discretion of the Compliance Officer.
- The Compliance Officer has full authority to deny any person access to the farm for any reason, and may instruct any person to exit the farm at any time.

COVID-19 Compliance Officer: Josephine Fitzmaurice (082 485 6870)

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